



University of
**Southern
Queensland**

31 August 2021

Guidelines for the Confirmation of Candidature Proposal

Graduate Research School

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Guidelines:

- double-spaced (12 point font size) to allow notation by members of the Confirmation Review Panel;
- normally a maximum of 20 A4 pages, (including main text, figures and tables). Title page, references, and appendices may be over above the page limit;
- numbered on each page;
- have 2.5cm margins on the left, right, top, and bottom of each page;
- Compliant with the referencing and citation conventions appropriate to the field of study.

Title Page

The title page of a thesis proposal should indicate the following:

- project title;
- student's name;
- student number;
- program;
- faculty;
- school;
- discipline;
- name of Principal Supervisor;
- name of Associate Supervisor(s).

Proposal content

The content of the thesis proposal should address the following elements. You should arrange these as consistent with the presentation styles of your discipline.

Aims and objectives of the research

- You should outline exactly what it is you aim to achieve/discover during your research. If you have framed a formal hypothesis, which you will be testing, then this should be explicitly stated.

Literature review

- This section should indicate that you have a good working knowledge of the literature relevant to your field of study. In particular you should discuss the current state of knowledge and its present limitations. Finally, in the context of current knowledge, you should briefly describe the main elements of your proposed endeavours. You August 2021 should demonstrate firstly how your study will fit into the broad framework of theory and knowledge in relevant fields. Then you should indicate the extent to which your work will result in an original contribution to understanding in those fields.

Proposed research methods, including analysis of data

- Depending on the discipline and research approach, this section will describe how the goals of the study will be achieved. Hence this section might include a description of experiments to be performed and the statistical principles of their design, data collection method and analyses, anticipated difficulties and alternative approaches to combat them. Any progress made in the first year of study should be reported here.

Proposed contribution to the field of research

- This section should focus on a brief description of the expected outcomes of the work in general terms and the likely significance of these outcomes for the discipline and the wider community. Generally it will not be possible to predict specific answers to questions or hypotheses currently being addressed, but it will be possible to outline the benefits of answering them and the unique contribution to knowledge that you expect to make

Milestones and timelines

- A timeline or table detailing the planned progress of the project and provision for time to write up the thesis must be included. Milestones against which progress can be monitored should be identified, e.g. when you expect to have a chapter outline ready.

Resources required to complete the research

Type of Thesis expected to be submitted

- (e.g. Standard Thesis, Thesis by Publication, Thesis with Creative Works component).

Dissemination plan

- A table outlining your plan for dissemination of the findings of your thesis should be included. The details of this will be discipline dependent and may include target journals, conferences, and the exhibition of creative works.

Figures, tables, references

- The inclusion of explanatory figures and tables is encouraged. These can be included in the main body of the document. References to the literature should be provided and listed in a separate section at the conclusion of the document in a discipline appropriate referencing style.



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**For more information, please contact the
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