

UniSQ Student Representative Committee

Composition and Terms of Reference

The Student Representative Committee (SRC) at the University of Southern Queensland serves as the voice of the feedback received from each school via School-based Student Societies (SbSS) and communicates with the Student Senate. The aim is to work closely with UniSQ staff on learning and teaching to ensure that all student voices are heard and that all students have a positive student experience.

Role

The role of the SRC is to:

- work in partnership with academics and other staff to enhance the learning experience, propose solutions, implement actions, and explore/identify future developments.
- act as a point of contact and represent the school community through encouraging communication between the school, the University, and student community.
- provide feedback on the development of school-specific policies and services that support students and improve the quality of teaching and learning activities.
- organise student-led activities that build a sense of belonging, well-being, and an all-round positive student experience in addition to the academic experience.
- communicate emerging issues to the UniSQ Student Senate within its terms of reference.

The role of all student representatives is to:

- engage in the learning process as active partners.
- actively participate in university decision-making to enhance the overall student experience.
- promote student engagement by encouraging feedback and collaboration with others to help to shape the direction of their learning.
- communicate updates resulting from student feedback to the university and the wider community.

Composition

Representatives (Voting Members)

- Student members elected from their respective School-based Student Society
 - o Two School of Law and Justice representatives
 - o Two School of Humanities & Communication representatives
 - o Two School of Creative Arts representatives
 - o Two School of Business representatives
 - o Two School of Education representatives
 - o Two School of Nursing & Midwifery representatives
 - o Two School of Health and Medical Sciences representatives
 - o Two School of Engineering representatives
 - o Two School of Surveying and Built Environment representatives
 - o Two School of Mathematics, Physics and Computing representatives
 - o Two School of Psychology and Wellbeing representatives
 - o Two School of Agriculture and Environmental Science representatives
 - o Two UniSQ College representatives

Co-Chairpersons and Secretary

Two Co-Chairpersons and one Secretary will be elected from the School-based Student Societies. Additional positions may be created at the discretion of student representatives.

The Co-Chairpersons will represent the SRC on the UniSQ Student Senate.

Tenure and Frequency of Meetings

The SRC will meet at least six times each calendar year. Meeting minutes must be kept for all meetings.

The quorum for each SRC meeting is 50% of the voting members.

Diversity of Representation

The SRC promotes opportunities for wide representation amongst the student body. The SRC welcomes people of all genders, cultures, and identities.

Reporting

The UniSQ Student Representative Committee (SRC) is part of the Student Governance Framework and reports to the UniSQ Student Senate.

Requirements

SRC Members must be in good academic standing in order to balance their studies with the duties of the role and have not breached the University of Southern Queensland's [Student General Conduct Policy](#), [Student Expectations and Responsibilities Policy](#), [Student Academic Integrity Policy](#), [Harassment and Discrimination Complaint Resolution for Students Policy and Procedure](#) within the last two years.

Procedural Matters

The procedural guidelines accompany this Terms of Reference and provide details on the membership and voting processes, as well as other meeting procedural matters.

Review of Terms of Reference.

The Student Senate will review these Terms of Reference annually or as required to ensure they remain consistent with the SRC's aims and responsibilities.

Approved: UniSQ Student Senate, [Month, Year]