

Academic Student Representatives – Available Positions (February 2023)

| Committee Name | Term | Committee Function | Available Positions | Level of Commitment |
|--|--------|--|---|--|
| Academic Affairs Academic Program Committee | 1 Year | The Academic Affairs Academic Program Committee is responsible to the Deputy Vice Chancellor (AA) for the quality assurance of programs and courses offered by the portfolio. | <ul style="list-style-type: none"> • One undergraduate student • One postgraduate student | The APC meets on the first Tuesday of each month from February to December. As a student representative you will be requested to attend these meetings and will have the opportunity to provide student perspective during discussion items. |
| Academic Affairs Learning, Teaching & Student Success Committee | 1 Year | The Academic Affairs Learning, Teaching & Student Success Committee is responsible to the Deputy Vice Chancellor (Academic Affairs) for oversight of learning and teaching performance and student experience in the programs and courses offered by the portfolio. | <ul style="list-style-type: none"> • One undergraduate student • One postgraduate student | The Committee meets anywhere between 6 – 10 times a year for a duration of up to two hours per meeting. As the student representative, you will be required to attend as many meetings as possible and provide your own perspective as a student and provide the perspectives of your fellow students. |
| Academic Board | 1 Year | Academic Board, the principal advisory committee to Council on academic matters, is concerned with monitoring the academic activities of the University's Faculties, and the promotion and encouragement of teaching, scholarship and research. Underpinning this is the role of academic policy development and review. | <ul style="list-style-type: none"> • One undergraduate student • One higher degree research student | Academic Board has six scheduled meetings throughout the year, normally on a Tuesday afternoon, for a duration of up to three hours per meeting. As a student representative, you will be required to attend these meetings and provide your own perspective as a student and provide the perspectives of your fellow students. |
| Academic Integrity Working Party | 1 Year | The aim of the Working Party is to ensure USQ develops a comprehensive approach to Academic Integrity and reviews the processes for dealing with breaches of procedure. It oversees the development and roll-out of resources, changes to policy and implementation of training. | <ul style="list-style-type: none"> • One student which can be from any discipline and completing any level of study | The committee meets at least 10 times per year for a duration of one hour per meeting. As student representative you will be required to attend the meetings, complete the pre-reading, provide your own perspective and provide the perspectives of your fellow students. Confidentiality is vital to success in this position. |
| BMID Midwifery Advisory Committee | 1 Year | The BMID Midwifery Advisory Committee is a collaboration between USQ and External Partners in relation to delivery of program, placements and accreditation. | <ul style="list-style-type: none"> • One first year Bachelor of Midwifery student • One second year Bachelor of Midwifery student | The BMID Midwifery Advisory Committee meets two times per year with meetings being scheduled for two hours each meeting. As the student representative you will be required to attend these meetings and provide your own perspective as a student and provide the perspectives of your fellow students. |
| BNSG Nursing Advisory Committee | 1 Year | The BNSG Nursing Advisory Committee is a collaboration between USQ and External Partners in relation to delivery of program, placements and accreditation. | <ul style="list-style-type: none"> • One postgraduate nursing student | The BNSG Committee meets twice a year with meetings being scheduled for two hours each meeting. As the student representative you will be required to attend these meetings and provide your own perspective as a student and provide the perspectives of your fellow students. |

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| Education Committee | 1 Year | The Education Committee is a Standing Committee of Academic Board and is responsible to Academic Board for quality assurance processes for learning and teaching to promote an academic culture of excellence and to ensure positive student outcomes. | <ul style="list-style-type: none"> Two undergraduate students from any discipline and completing any level of study Two postgraduate students from any discipline and completing any level of study | Education Committee has six scheduled meetings throughout the year, normally on a Thursday afternoon, for a duration of up to two hours per meeting. As a student representative, you will be required to attend these meetings and provide your own perspective as a student and provide the perspectives of your fellow students. |
| Paramedicine Program Quality Assurance Committee | 1 Year | The purpose of the QAC is to provide student feedback about the Paramedicine program's design, implementation and quality. Student committee members will facilitate the movement of information between academic staff and each of their cohorts, to encourage greater student investment in our program and profession. In order to contribute to program planning, these student representatives will be expected to organise meetings with peers from their year. | <ul style="list-style-type: none"> Two first year paramedicine students Two second year paramedicine students Two third year paramedicine students | Meetings shall convene every three months or as deemed necessary by the committee. One representative from the QAC will be invited to attend the bi-annual Paramedicine Advisory Committee meeting. |
| Physiotherapy Program Advisory Group | 1 Year | To provide a forum to discuss issues relevant to the Physiotherapy program at the University of Southern Queensland. The Committee will inform and provide advice, direction and support for future research plans, partnerships, and developments within the discipline of physiotherapy. | <ul style="list-style-type: none"> One health discipline student from any year and level of study | The committee meets twice per year with industry partners. |
| Safer Communities Reference Committee | 1 Year | The Safer Communities Reference Committee will provide strategic oversight of institutional responsiveness to national sexual harm and respect campaigns (including but not limited to the National Student Safety Survey) and management of the safety of students and staff at USQ within this context. With high-level oversight of the Assessment and Monitoring Behavioural Risk Team (AMBR), the Safer Communities Reference Committee will contribute to institutional analysis and reporting on matters pertaining to, but not limited to, sexual harassment and sexual assault. | <ul style="list-style-type: none"> Two students from any program and level of study. | The Safer Communities Reference Committee will meet every quarter. Committee meetings are conducted via Zoom. |
| School of Creative Arts Advisory Board | 1 Year | Appropriate membership will be determined by the school/college, ensuring that Advisory boards/industry groups are not dominated by USQ staff as their role is to provide external industry advice to schools/colleges and the faculty. Advisory Boards provide an important opportunity for industry and external stakeholders to provide feedback to Heads of School/College and Program Directors on a range of matters, including curriculum design and industry needs. | <ul style="list-style-type: none"> One undergraduate student One postgraduate or research student | Bi-annual meeting for 2-3 hours durations. For meeting preparation maximum 45 minutes required. |

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| School of Creative Arts Engagement Committee | 1 Year | The Committee is to be used for raising the school's/college's profile in relevant professions and industries and with stakeholders to develop and promote the school's/college's reputation through professional, industry and corporate events; facilitate the promotion of coursework programs (especially internationally) and work placements; and establish a strategic approach to adjunct appointments to enhance the school's/college's research teaching and scholarship. Your role will be to provide a student perspective on community and school engagement. | <ul style="list-style-type: none"> • One undergraduate student | The School of Creative Arts Engagement Committee meets monthly. |
| School of Creative Arts Learning, Teaching and Student Success Committee | 1 Year | The Learning, Teaching and Student Success Committee is responsible for advising the Head of School/College in relation to any issue relevant to the quality assurance, conduct and performance of coursework programs (including accreditations); student retention and progression; and engagement with students. | <ul style="list-style-type: none"> • One undergraduate student. • One research student representative | The School LT&SS Committee meets at least six times per year. Special meetings may be called by the Chair as the need arises. Your role will be to provide a student perspective on undergraduate, post graduate and HDR courses, both current and future courses. Also provide student insight to student retention and progression. |
| School of Creative Arts Research and Research Training Committee | 1 Year | This Committee will play an important role in providing communication links between the school/college and the Graduate Research School. Your role will be to provide a student perspective on the HDR student experience in the School of Creative Arts, the Graduate Research School, Centre for Culture and Heritage, and/or Centre for Health Research. Assist in advocating a HDR/early career creative research culture and training within the School of Creative Arts. This can include leading post graduate seminars, symposiums and showcases, participating in community of practice and the developments of workshops for students. The Student Representative will be encouraged to mentor other students. They may also be required to assist with ERA data collection, reporting process and training. | <ul style="list-style-type: none"> • One research student • One Doctor of Creative Arts student | Monthly meeting of two hours duration. For some meetings an hour or two of preparation (reading of documents) will be required. |

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| School of Education Research Committee | 1 Year | <p>The Committee's functions and responsibilities are to evaluate and make recommendations to the Head of School and with Head of School approval, to relevant University committees. In consultation and in alignment with the work of other School Committees, this may be achieved through:</p> <ul style="list-style-type: none"> • Ensuring strategies are in place to deliver a high quality of research and research training performance throughout the School, aligned with School and University research related plans; • Acting within the School to develop strategies to improve the quality and impact of the School's research outputs and to maximise the School's success in gaining external research funding; • Establishing and reporting on the School research KPI's and monitoring strategies to achieve these, including publication, grant writing, HDR supervision and esteem, engagement and impact professional learning activities; • Developing School initiatives to recognise research excellence; • Monitoring performance of higher degree by research students supervised by the School; • Establishing a strategic approach to adjunct appointments to enhance the School's research and scholarship; • Addressing matters which may affect the quality and execution of research within the School; and • Addressing other research matters referred to the Committee by the Head of School or other University committees. | <ul style="list-style-type: none"> • One research student | The research committee meets monthly normally February to November. |
| School of Mathematics, Physics and Computing Forum | 1 Year | The role of the School of Mathematics, Physics and Computing Forum is to advise and assist the Head of School in the conduct and management of the programs within the School; and implementation of teaching, research, and service activities associated with the School. | <ul style="list-style-type: none"> • One undergraduate student • One postgraduate student • One research student | The School of Mathematics, Physics and Computing Forum meets every month for two (2) hours at specific dates and times determined at the beginning of each year. As the student representative, you will be required to attend these meetings and provide your own perspective as a student and provide the perspectives of your fellow students. |
| School of Nursing and Midwifery Forum | 1 Year | The School of Nursing and Midwifery is a collaboration between school members and the wider USQ committee when invited to discuss School related matters in relation to the delivery of programs within the school. | <ul style="list-style-type: none"> • One Bachelor of Midwifery student • One postgraduate student | The School of Nursing and Midwifery Forum meets once a month for nine months of the year with meetings being scheduled for two hours each meeting. As the student representative you will be required to attend these meetings and provide your own perspective as a student and provide the perspectives of your fellow students. Students are required to provide written reports for circulation to the other members of this forum. |

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| Students Portfolio Safety Committee | 1 Year | The Students Portfolio Safety Committee is the principal safety committee for the Students Portfolio, within the Academic Division and reporting to the Academic Division Safety Committee and University Safety Committee. It deals with safety policy and procedural matters affecting work areas and personnel throughout the Students Portfolio. Issues which cannot be resolved locally may be referred to this committee for advice. Additionally, this committee has an oversight role to ensure local issues that have wider implications are raised to the appropriate level. | <ul style="list-style-type: none"> • One student from any program and level of study | The Students Portfolio Safety Committee will meet at least four times per year, prior to the University Safety Committee, in order for key issues and matters to be reported and escalated appropriately. |