



University of  
Southern  
Queensland

# Leave of Absence Form

## International Student

Student Details			
Full Name			
Student Number			
Leave of Absence Details			
Study Period			
I will be in Australia over this period of absence	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unknown
I have provided supporting documentation of my compassionate or compelling circumstances in accordance with the <a href="#">Assessment of Special Circumstances Procedure</a> . *		<input type="checkbox"/> Yes	<input type="checkbox"/> No

\*Applications without supporting documentation will not be approved as this is a requirement of the [National Code of Practice for Providers of Education and Training to Overseas Students](#)

Student Authority			
Student Signature		Date:	

**Please Note:** Leave of Absence is for continuing students **only** and for a maximum of one academic year. Leave will be processed on a Study Period basis. Courses for the current year will be dropped if Leave of Absence is approved.

All periods of Leave of Absence will count towards the maximum time allowed for completion of the program.

Further information on Leave of Absence go to <http://policy.usq.edu.au/documents/14444PL>. Students are automatically returned from a leave of absence prior to the commencement of the next academic semester.

**Submit form along with supporting documentation to: [is.support@unisq.edu.au](mailto:is.support@unisq.edu.au)**

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