Professional Experience
Placement Application (Form A)

This form is to be completed by -
1. Students intending to undertake a placement outside of Queensland.

University of
**Southern
Queensland**

Preservice educator/student details

Student name   Student phone

Student number   Program code   Specialisation

Working with children

UniSQ students seeking placement outside of Queensland must have a valid clearance for the state that they are in that does not expire during the placement and which is registered with UniSQ.

I have a current Working with Children Check.

WWC
number   Expiry Date   State

OR

I have attached evidence of compliance with the legal requirements for a setting outside of Queensland.

Placement details

The Professional Experience calendar is available from the Professional Experience **Website**. Placements are five days per week, full-time, with no part days and no variations. Make-up days are required for any absences due to public holidays, student free days, or illness and you should negotiate these with your supervising teacher, Site coordinator and Liaison Officer. Any absences or variation to approved dates must be reported to the Work Integrated Learning Team Office. For insurance and administration purposes, you will not be able to begin your placement until your placement dates are confirmed on InPlace.

Course code   Number of days   Starting date   Finishing date

Site information
Site name

Coordinator name   Coordinator email

Phone   Site postal address

Suburb   State   Postcode

Supervising Teacher Information
Supervising Teacher name   Supervising Teacher email address

Placement Year level/s and teaching area (if applicable)

Declarations

Students, discuss and complete each section with your site coordinator. Both sign at the bottom for agreement.

Conflict of interest

UniSQ deems it to be a conflict of interest if:
A. You have or have had family members attending, or employed at the site.
B. You are or have been employed in a paid role in any capacity at the site.
I acknowledge that in the event this placement is not approved due to a conflict of interest and after notification from the WIL team, I will source an alternate placement.

I declare I do not have any conflict of interest at this site.

OR

My circumstances may be interpreted as a conflict of interest. Details are provided here:

Professional conduct requirements for students

I agree to demonstrate professionalism in all aspects of this placement and will accept the sites' expectations for ethos, religious affiliation, cultural awareness or teaching philosophy. I shall discuss these matters with the site and, where applicable, complete a statement of faith or other documents to satisfy the site.

I declare that as the preservice educator it is my responsibility to return this form to the Work Integrated Learning Team, keeping a copy for myself, and check that my placement is confirmed on InPlace before I commence my placement.

By submission of this form you are confirming the details provided and agree to the Professional Conduct Requirements.

UniSQ Preservice educator/student's name   Date

Site Coordinator's name

Site Coordinator's signature   Date

Form submission

Students submit to: WIL@usq.edu.au

Schools/Sites submit to: WIL.Support@usq.edu.au