

Extension of Time Application

Tuition Fees – Trimester 1 2026

(International Students)

Please complete **ALL** sections of this form.

STUDENT DETAILS	
Full Name	
Student Number	
Program	
Amount due	

Fee payment extensions may be approved for international students who are experiencing financial hardship due to extenuating circumstances. A maximum period of six weeks will be granted for approved applications. **The extension due date for Trimester 1, 2026 is 10 April 2026.** No further extensions will be granted beyond this date.

If you are an international student applying for an extension of time, you must meet the following conditions:

- you have genuine circumstances which have impacted on your ability to pay tuition fees by the due date
- you are enrolled in a full-time load for the current study period or have an approved Reduced Study Load (on campus students only)
- you do **not** have an outstanding debt from a previous study period
- you can provide evidence of your ability to pay fees in full by the extension due date
- you have paid the \$200 administration fee by contacting Financial Services - (07) 4631 2583.

The University will take the following actions if payment is not received in full by **10 April 2026**.

- your enrolment in the current study period may be cancelled or restrictions applied
- reinstatement of your enrolment may be requested within 10 business days of the cancellation upon full payment of the outstanding amount
- if your fees remain outstanding, your eCOE may be cancelled for non-payment and the Department of Home Affairs notified accordingly

Please provide details of the reasons you are requesting an extension to pay your tuition fees.

STUDENT DECLARATION AND SIGNATURE

This application must be submitted by email to admin.support@usq.edu.au You will be notified of the outcome via email within 5-7 business days.

By submitting this application, I declare that:

- I have paid the administration fee of \$200 to Financial Services (07) 4631 2583 and attached proof of payment and I understand that I will forfeit this fee if I do not make payment in full by the extension date.
- I am unable to make payment of my tuition fees by the University's published payment date due to extenuating circumstances. I have attached supporting documentation verifying that I will have access to the required funds to pay my fees in full by the extension date.

Signature of student:

Date: