CONFIRMED

Minutes

Academic Board

Meeting No: 5/25

Date and Time:	Tuesday, 9 September 2025, 1:00pm
Location:	Council Chamber, Toowoomba Campus
Board Secretary:	Tracey Tyers, Governance Officer (Academic Board) | 07 4631 1912
Members Present:	Professor Alexander Kist (Chair) Professor Karen Nelson Professor Lorelle Burton Professor Glen Coleman Professor Sherif Mohamed Professor Ren Yi (Zoom) Professor Charlotte Brownlow Professor Jo-Anne Ferreira Professor Geoff Slaughter Peter Giess Charmaine Davis Brintha Karunarathna Dr Lindsay Helwig Dr Douglas Eacersall (Zoom) Dr Emerson Zerafa-Payne Associate Professor Eric Ng (Deputy Chair) Associate Professor Jessica Marrington Professor Mark Toleman Professor Thiru Aravinthan Dr Anita Wheeldon Dr Dianne Stratton-Maher Professor Polly Burey Dr Rohan Genrich Associate Professor Andrew Hemming Associate Professor Mia O'Brien Dr Ahmad Sharifian-Barforoush Shane Simmons Associate Professor Daniel Terry Associate Professor Alison McCarthy Professor Jason Bainbridge
Rights of Audience & Observers:	Julie Shinners – University Secretary and Director (Governance) Professor Fabrizio Carmignani – Head of School (Business) Professor Robert Sang – Head of School (Mathematics, Physics and Computing) Associate Professor John Dearnaley – Head of School (Agriculture and Environmental Science) Professor Marion Gray – Associate Director (Health Partnerships) (Zoom) Professor Elizabeth Cardell – Head of School (Health and Medical Sciences) (Zoom) Professor Prasad Yarlagadda – Head of School (Engineering) Dr Tania Leach – Deputy Head of School (Education) Professor Sonja March - Director (Centre for Health Research) Associate Professor Beata Batorowicz – Acting Associate Dean (Research) Emma Phillips – Governance Officer
Apologies:	Professor John Bell, Professor Noeleen McNamara, Dr Julie Lindsay, Associate Professor Lisa Beccaria, Associate Professor Rhiannan Johnson, Dr Sarah McKibbin, Zachary Vellacott, Jade-Bianca Thomas, Professor Glen Coleman, Professor Jo-Anne Ferreira, Professor Polly Burey
Absent:	Nil

The meeting opened at 1:00pm. A quorum was present.

Acknowledgement of Country

The Chair provided an Acknowledgement of Country and paid respect to Elders past, present and emerging.

Welcome

The Chair welcomed members at the UniSQ Council Chamber and via Zoom and noted the apologies.

The Chair acknowledged the service of outgoing Academic Board members Professor Thiru Aravinthan, Professor Mark Toleman, and Shane Simmons.

Declaration of Conflict of Interest and Statement of Confidentiality

The Chair invited members of Academic Board to declare any potential, perceived or actual conflict of interest with the matters listed.

The Chair advised members that generally Academic Board matters are not confidential. Confidential items will be identified and no discussion of confidential items outside of the meeting is permitted. Members were reminded that the discussion should be contained to the topic, rather than identifying particular individuals.

Starring of Items

Having provided members with an opportunity to star any additional agenda items, it was ***resolved*** that Academic Board approve or note *en bloc* all remaining items which were not starred.

1. Confirmation of the Minutes

Received: Unconfirmed minutes Academic Board meeting (4/25) 15 July 2025

Resolved:

*Academic Board **confirmed** the minutes of the Academic Board meeting (4/25) held on 15 July 2025, having been circulated and read, as a true and accurate record.*

2. Business Arising from the Previous Meeting

Received: Post meeting actions arising from the previous meeting.

3. Comments from the Chair

The Chair Professor Alexander Kist addressed members and discussed the issue of questions without notice. The Chair advised that whilst the preference was for questions to be put to the Chair prior to the meeting to enable time to gather information so that questions may be responded to effectively, there was no preclusion on members raising issues without notice when matters have only recently come to light.

Professor Kist noted that discussions were underway to hold a joint Council-Academic Board session in December, to give members of both committees the opportunity to share information and ideas. Further details will be provided in due course.

3.1. Council Report to Academic Board — *HESF 6.2.1.f*

Received: Council Report to Academic Board following the 18 August 2025 Council meeting.

The Chair took the report as read and provided a brief overview of matters of interest to Academic Board arising from the 18 August June 2025 meeting of the UniSQ Council, advising that one of the key foci of Council is Shaping Our Future and associated programs of work. Council had also noted the election of new academic, professional and student members of Council.

3.2. Proposed Amendment to the Education Committee Terms of Reference

Received: Briefing Paper and attachment – Amendments to the Education Committee Terms of Reference

The Chair introduced this item, noting that owing to the change processes currently underway across the University, the membership of Board and its standing committees was subject to changes which will be ongoing for the remainder of the year. With the new role of Deputy Vice-Chancellor (Students and Education commencing on 2 September with oversight of the design and implementation of the University's learning, teaching, and student success initiatives, Board is asked to consider this new role becoming the ex officio Chair of the Education Committee.

No issues were raised.

Resolved:

Academic Board ***approved*** *the proposed amendment to the Terms of Reference of the Education Committee.*

3.3. Standing Committee Self-Assessment Surveys 2024-2025

The Deputy Chair of Academic Board Associate Professor Eric Ng noted that the recently completed self-assessment surveys for Education Committee and Research Committee would be analysed with an action plan, including recommendations for improvements and changes, would be brought to a future meeting for consideration.

4. Vice-Chancellor's Report *HESF 6.3.1.a*

Received: Vice-Chancellor's Report to Academic Board.

The report was taken as read. The Vice-Chancellor Professor Karen Nelson introduced the item and provided an update on matters arising since submission of the report:

- The consultation paper on modernising and strengthening TEQSA's Powers was released last week. The paper lays out 16 questions for consideration, organised around four areas: putting students first; responding to systemic risks; streamlining regulation; and a more joined up tertiary system. Members would have received a call for input in response to the consultation paper from Emma Phillips, with input due Thursday 18 September.
- The Racism@Uni Survey which all university students and staff were invited to complete, closed yesterday, 8 September. A final report is expected to be released in December.
- The closing date for consultation on the Students and Education Portfolio Design Proposal has been extended until 5:00pm Monday 15 September. The Corporate Services Design Proposal was released on 4 September, and feedback can be submitted until 5:00pm Friday 19 September.
- Education Ministers are expected to consider Expert Council University Governance Principles and Recommendations in October.
- Last week the University received its TEQSA Provider Provisional Risk Assessment 2024. The assessment is based on staff, student and audited financial data from 2023. The assessment also considered other regulatory information available to TEQSA such as adverse regulatory decisions and compliance concerns known to providers.
- Noting there is an opportunity to respond to the provisional assessment to inform the final risk assessment report, UniSQ has been assessed as having a:
    - Low overall risk to students

- Moderate overall risk to financial position.

- In terms of movement since the previous assessment, it was noted that:
- Q2 Risk to Financial Position has increased from Low in 2022 to Moderate in 2023
- S3 Progression Rate has decreased from Moderate in 2022 to Low in 2023.

Members raised the following matters:

- Student involvement in Shaping Our Future – the Vice-Chancellor advised that there has been deliberate and intentional engagement with students about providing input at various stages, and particularly with regard to the University's new strategic direction via "Our Foundations, Our Future".
- International student numbers – UniSQ has an allocation for 1000 new commencing students and is currently at 81.4% of that total. The challenge of achieving above this current percentage relates to Ministerial Directive 111 which prioritises visa processing up to 80% and deprioritised above that mark.
- UniSQ has submitted an application to increase its allocation and is now awaiting the outcome.
- The International Portfolio was commended for the efforts undertaken to maintain the University's very strong quality rating.

5. Education Report *HESF 6.3.1.a*

Received: Education Report to Academic Board.

The report was taken as read. The Associate Provost Professor Lorelle Burton spoke to this item which provided a high-level update on key sector and University-wide education matters, and updates on the priorities and initiatives set out in the Education Plan 2022-2025.

Professor Burton provided an overview of items in the report relevant to student experience and highlighted the following matters:

- Commonwealth Practicum Payments are being rolled out, with almost $500,000 in payments covering more than 1,390 placements being paid to UniSQ students thus far.
- COMPAS at UniSQ Survey: Students across all 12 schools have engaged with the COMPAS program, which is a suicide screening initiative initially rolled out at Curtin University, with the highest survey response rates from Education, Nursing and Midwifery, and Psychology and Wellbeing. A report will be provided to the University to finalise the 2025 survey which will outline further detail on the students responding to the survey, including mode and program of study. A 12-month follow up survey will be administered to measure impact, investigating suicidal thoughts and behaviours, depression and anxiety rates, and progress through studies.
- Student Success Advising Team – work to assist schools to support students to stay engaged in study has had significant positive impacts on the overall student load.
- There is a redevelopment of the current students website currently underway, to make it more effective in the support of positive student experience.
- A student experience survey has been co-designed with the Student Senate and will provide the opportunity to receive feedback on the flexible academic calendar which will close the loop on that body of work. The survey will also more broadly gain insights into the student voice relevant to the student experience across all of the elements of their engagement with the University.
- Graduation ceremonies were held at the Civic Centre in Ipswich last week. Six ceremonies across the Monday, Tuesday and Wednesday celebrated achievements of more than 450 graduating students including 18 PhD students, seven research masters students and two professional doctorate students.

- Trimester 3 Orientation was held last week with approximately 175 students attending on campus sessions across Toowoomba, Springfield, Ipswich, and students attending online. The week featured University and School welcomes, tailored sessions, and activities designed to foster connection and ease the transition into university life. Students engaged with peers and student representatives, and explored support services, with free lunches provided by the Student Guild at each campus contributing to a relaxed and welcoming atmosphere. The program successfully built a sense of belonging and set a positive tone for the trimester ahead.

At the request of Professor Burton, Professor Jess Marrington provided the following updates:

- A survey has been developed to gain insights regarding the student experience in relation to assessment, and the use of artificial intelligence in assessment and learning and teaching more broadly. Given the number of surveys currently underway, the decision has been made to delay this survey to ensure students have the opportunity to fully engage.
- A Working Party has been convened to review the University's learning management system Moodle, particularly in light of the planned upgrade to Moodle which will change the look and feel of StudyDesk. The Working Party will seek input from academic staff about potential improvements to the system. To inform the Working Party's activities, a survey has been drafted, and input on the instrument is being sought from heads and associate heads of schools and colleges.
- 153 staff received Stellar Awards, which are nominated by students to recognise academic and professional staff who have a positive impact on students.

Members raised the following matters:

- In terms of the survey of the student experience of assessment, a member noted that issues are being experienced by students who believe that assignment extensions are too generous, and therefore disadvantageous to those students who get their assessment submitted per the deadlines. Professor Marrington advised that the University's Assessment Procedure is currently under review, however assignment extensions are a norm across the sector, but the duration of the extensions does vary. It was agreed that Professor Marrington and Associate Professor Johnson should further discuss this matter out of session.

Action: Professor Marrington and Associate Professor Johnson

- The issue of support and resources for staff managing student mental health issues was raised, and it was noted that there is currently planning underway to develop initiatives to provide resources and support for staff.

6. Research Report *HESF 6.3.1.a*

Received: Research Report to Academic Board

The Deputy Vice-Chancellor (Research and Innovation) Professor John Bell took the report as read and provided an overview of some of the matters included in the paper:

- The graph at the bottom of the first page of the report, which provides new data relating to the amount of funding requested by the University during 2024. The data reflects that there are very strong applications being received requesting significant funding. The application numbers are slightly down, but that is likely attributable to the change processes currently underway. The distribution of applications across the three research institutes is positive and also reflects a relatively even distribution across the four key areas of research focus.

- Research Active Procedure – this item will be discussed later in the agenda, however Professor Bell noted that TEQSA has changed its guidance around the definition of 'research active' which serves as a reminder to staff to ensure that their publications are up-to-date in the RISE repository.
- Artificial intelligence (AI) and ethics – Professor Bell had attended a meeting with Australian Research Council (ARC) and National Health and Medical Research Council (NHMRC) and Deputy Vice-Chancellors which had focussed on strengthening the ethics framework in Australian around human and animal ethics, and also ethical behaviour in research. A TEQSA representative at the meeting had provided an update which focussed on the ethics of the use of AI in research. In this context, it is likely that the University will need to develop a framework for the ethical use of Ai in research, which may parallel the human research ethics and animal research ethics frameworks already in place.

No issues were raised.

7. Student Representatives Report

(HESF 6.3.3)

No reports were received for this meeting.

8. Standing Committee Reports

8.1. Academic Board Executive Committee

No report was received for this meeting.

8.2. Student Academic Appeals Committee *(HESF 6.3.1, 6.3.2)*

Received: Student Academic Appeals Committee Report to Academic Board September 2025 and Student Academic Appeals Committee Self-Assessment Survey 2024-2025.

Resolved:

Academic Board:

a. ***Noted** the* Student Academic Appeals Committee Report to Academic Board September 2025.

Noted the Student Academic Appeals Committee Self-Assessment Survey 2024-2025

8.3. Research Committee *(HESF 6.3.1.a, 6.3.2, 6.3.2.d)*

Received: Research Committee Report to Academic Board – 6 August 2025

The Chair of Research Committee, Professor John Bell introduced the report and provided an overview of key points including:

- Research Committee Self-Assessment Survey – in summary, the responses from members were generally positive, with some areas identified for improvement, including First Nations research.
- The Graduate Research School Report – the attention of Board was drawn to data around enrolments and progression of HDR students.

Resolved:

Academic Board:

*a) **noted** the Research Committee Self-Assessment 2024-2025 outcomes (attachment 2)* *b)* ***noted*** *the Committee's endorsement of policy items (refer Academic Board agenda item 10)*

c) ***noted*** *the Graduate Research School Report*

d) ***noted*** *the UniSQ Human Research Ethics Committee Report*

e) ***noted*** *the UniSQ Animal Ethics Committee Report*

f) ***noted*** *the Research Training Subcommittee Report from the 7 July 2025 meeting.*

8.4. Education Committee *(HESF 6.3.1.a, 6.3.2, 6.3.2.c)*

Received: Education Committee Report to Academic Board – 7 August 2025.

The Education Committee Report was taken as read and the Acting Deputy Chair, Dr Rohan Genrich provided an overview of discussions from the meeting held on 7 August 2025. Dr Genrich noted that items considered by Education Committee and recommended to the Board would be discussed separately in the agenda. Dr Genrich noted that he would be stepping down as Acting Deputy Chair of the Committee, with Professor McNamara having returned from leave.

Dr Genrich drew attention to the curriculum recommendations presented at Item 9 and commended the Education Committee minutes to members as a reflection of the thorough review and consideration process undertaken by the Committee prior to being recommended to Academic Board.

Resolved:

Academic Board:

a) ***noted*** *the Committee's curriculum proposal recommendations (refer Academic Board agenda item 9)*

b) ***noted*** *the Education Committee Self-Assessment 2024-2025 Survey outcomes (attachment 2)*

c) ***noted*** *the UniSQ Academic Quality Framework Meta Protocol (Refer Academic Board Agenda Item 11.1)*

9. Curriculum Items *(HESF 6.3.2.c)*

9.1. Program Discontinuation – Bachelor of Television and Radio Production (BTVR)

Discussion combined with 9.2 below.

9.2. Major Program Change – Bachelor of Film and Screen Production (BFSP) | Bachelor of Television and Radio (BTVR)

Received: Documentation via CourseLoop Proposal 30628.

The Chair agreed with the Dean (Academic) Professor Geoff Slaughter's advice to Board that Item 9.1 and 9.2 should be considered together, as these two programs have been combined into a single, more contemporary program.

The discontinuation of the Bachelor of Television and Radio Production is proposed in response to outcomes of the comprehensive program review approved at the Academic Board meeting of 27 May 2025. The discontinuation was endorsed by Education Committee at its meeting of 7 August 2025 for recommendation to Academic Board.

The proposed changes to the Bachelor of Film and Screen Production (BFSP) and the Bachelor of Television and Radio (BTVR) were approved by Education Committee at its meeting of 7 August 2025 and are provided to Academic Board for noting.

The following discussion ensued:

- In response to a question about student numbers, Board was advised that the Bachelor of Film and Screen Production has 59 EFSTL and the Bachelor of Television and Radio Production had 22 EFTSL. There are currently 19 students remaining in the Bachelor of Television and Radio Production.

- The new offering is focussed on film, television, new media and podcasting, which is a more contemporary offering.
- A member commented on the quality of the teach-out plan which provides individualised support for students to ensure there is no disadvantage.

Resolved:

Academic Board:

a) ***approved*** *the discontinuation of the Bachelor of Television and Radio Production effective from Trimester 1 2026.*

b) ***noted*** *the proposed changes to the Bachelor of Film and Screen Production (BFSP) and the Bachelor of Television and Radio (BTVR) were approved by Education Committee at its meeting of 7 August 2025.*

9.3. Major Program Change – Master of Learning and Teaching Program Suite

Received: Documentation via CourseLoop Proposal 33325

Academic Board:

a) ***noted*** *proposed changes to the Master of Learning and Teaching (Early Years), Master of Learning and Teaching (Primary), and the Master of Learning and Teaching (Secondary) were approved by Education Committee at its meeting of 7 August 2025.*

10. Policy and Procedure *(HESF 6.3.2.a)*

10.1. Academic Quality Policy and Procedure Report

The Academic Quality Policy and Procedure Report will be provided to a future meeting.

10.2. Research Active Procedure

Received: Research Active Procedure Briefing Paper and Draft Procedure

The Deputy Vice-Chancellor (Research and Innovation) spoke to the revised Procedure, advising Board that:

- The Procedure has been in effect since 2022, over which time adjustments to the research thresholds have been suggested by members of the University's research community. In addition, in March 2025 TEQSA updated the Research and Research Training Guidance Note that provides guidance on interpretation and application of the HESF Standards. The updates included that thresholds used to determine academics as research active should consider research outputs produced over a five-year period. The procedure has been updated to reflect this guidance.
- Professor Bell spoke to the key issues informing the review of the procedure, as outlined in the briefing paper.

Members raised the following points:

- Career interruptions – members discussed how career interruption periods were assessed, and how this impacts on research active status. Professor Bell indicated the view that issues relating to career interruptions are very individualised and should be assessed by the supervisor on a case-by-case basis and noted that the procedure allows for this level of flexibility of application.

- An issue around the wording of the second paragraph in Section 4.2.5 was raised by the Chair, with the suggestion that the current wording may indicate that the DVC (R&I) has approval of periods of career interruptions. It was clarified that the DVC(R&I) is not approving the period of leave, but rather that the period meets the criteria for a career interruption. It was agreed that Professor Bell and Professor Kist should discuss offline.

ACTION: Professor Bell and Professor Kist

Resolved:

Academic Board:

a) ***endorsed, subject to the clarification of paragraph 2 in Section 4.2.5*** *the revised Research Active Procedure and recommends to the Vice-Chancellor for approval;*

b) ***noted*** *that following approval of the procedure, the effective date will be the same as the approval date; and*

c) ***noted*** *that, in accordance with Section 5.4 of the Policy Framework, a major review of the entire procedure was also conducted, and that the review date be extended by five years*.

10.3. Human Research Ethics Procedure

Received: Human Research Ethics Committee Briefing Paper and Draft Procedure

The Deputy Vice-Chancellor (Research and Innovation) spoke to the revised Procedure, advising Board that:

- The Procedure has undergone a major review as per the regular five year policy review cycle, and to ensure alignment with both the updated National Statement on Ethical Conduct in Human Research (2025) which is effective from 1 October 2025, and UniSQ's current practices with regard to processing human research ethics applications.
- The revised Procedure includes additional details about the roles and responsibilities of the Human Research Ethics Committee Chair and provides clarification about possible exemptions from human research ethics review. It also provides simplified ways to review milestone reports, the streamlining of which is critical given the volume of items going to the Committee each year. It also introduces expectations for peer review of ethics applications to ensure they meet quality standards, which also assists in volume management.

Members raised the following points:

- The possibility of affordances of blanket approvals or expedited approvals, for students undertaking honours, because there have been instances of approvals taking six months which is significant given the program is only one year in length. Professor Bell noted there had been work done to try to simplify the process, so for example an entire class of students being able to put in an ethics application, via the supervisor putting in the application and students then being added upon enrolment.
- An issue was also raised about the new requirement for autoethnography to have ethics approval, which is particularly significant for creative arts students where almost all projects are about the self. Professor Bell advised that the streamlining of processes detailed in the briefing paper and the procedure would ensure that applications would be reviewed in a timelier manner.
- A member raised the issue of scaffolding/guidance provided to ethics applicants to improve the quality of applications. Professor Bell undertook to take this matter on notice for discussion with the Office of Research ethics team.

ACTION: Professor Bell

Resolved:
Academic Board:

a) ***endorses*** *the revised Human Research Ethics Procedure and one updated definition and recommends to the Vice-Chancellor for approval;*
b) ***notes*** *that following approval of the procedure, the effective date will be the same as the approval date; and*
c) ***notes*** *that, in accordance with Section 5.4 of the Policy Framework, a major review of the entire procedure was also conducted, and that the review date be extended by five years.*

11. Academic Quality Reports

11.1. UniSQ Academic Quality Framework Meta Protocol *(HESF 6.3.2.e, 6.3.2.g, 6.3.2.h)*

Received: UniSQ Academic Quality Framework Meta Protocol

The Associate Provost Professor Lorelle Burton spoke to this item, advising Board that:

- The Meta Protocol is designed to encompass all elements of the University's academic quality framework which is used to guide the process of continuous improvement, relevant to practice to all aspects of the quality assurance cycle.
- The Meta Protocol is a living document which will continue to be updated, particularly in light of the changes to the University's organisational structure which will be effective in early 2026.

The Dean (Academic) Professor Geoff Slaughter noted that:

- The Meta Protocol would enable closing of the loop with regard to reviewing changes and processes to ensure that they remain effective into the future.
- There is an opportunity now as the new organisational structure comes into place is to examine things like sentinel indicators and other metrics to ensure they remain fit for purpose.

Members raised the following points:

- The applicability of the Meta Protocol to non-award programs was raised, with Professor Slaughter advising that there is some applicability, but into the future this will need to be reviewed in terms of specific metrics. It was noted that the Admissions, Enrolments and Graduations suite of policies, which is currently under consideration by the Education Committee, will also provide clearer guidance with regard to non-award programs. It was agreed that once the new structure is in place, there will be an opportunity to work on how the meta protocols apply to non-award programs.
- In terms of reporting processes and structures, this is unknown until the new school structures are determined.
- With regard to the inclusion of Internal Audit as a benchmarking and external reference point (page 4 of the document), it was agreed that this should be amended to reflect that Internal Audit is an independent function and not normally commissioned, so is not relevant in this context, and as such should be amended.

ACTION: Professor Slaughter

12. Academic Board Self-Assessment Survey 2024-2025

Received: Academic Board Self-Assessment Survey 2024-2025 Report

The Deputy Chair of Academic Board, Associate Professor Eric Ng spoke to his item, highlighting the following points:

- 81 individual items of qualitative feedback had been received, which revealed a mixture of positive comments about the achievements of Board during the period, and areas for improvement.
- In terms of high-level themes evident in the results:
    - Third-party arrangements and how these were considered and discussed by Board is an area for improvement.
    - Whilst it is acknowledged that Education Committee and Research Committee do the bulk of the work with regard to program approvals, some Board members would like the opportunity for Board to discuss these in more detail.
    - The advisory role of Board was also highlighted in the survey results, showing members' interest in exploring further engagement with VCE and Council on strategic matters.
    - Induction and training sessions were helpful, but more ongoing training is desired.
    - The need to ensure that the student perspective is a key consideration in all Board's functions.
- Associate Professor Ng and Professor Kist undertook to provide Board with an action plan at its November meeting. Members would like to be involved in the development of the action plan should send an email to Academic.Board@unisq.edu.au

ACTION: Associate Professor Ng, Professor Kist, Members

13. Academic Board Working Group Updates

13.1. Academic Board Terms of Reference Review Working Group

An update is expected at a future meeting of Academic Board.

13.2. Academic Risk Register Working Group

An update is expected at a future meeting of Academic Board.

14. Strategic Discussion | Assessment Reform and Assurance of Learning at UniSQ

Received: Assessment Reform and Assurance of Learning at UniSQ – PowerPoint Presentation.

Associate Dean (Learning and Teaching Futures) Associate Professor Jess Marrington provided Board with a presentation focussing on:

- The growing capabilities of generative AI.
- Reflection, refinement and redevelopment of assessment principles, policies, and practices.
- Ethical integration of generative AI into assessment.

- Assurance of student learning.

Key points of discussion included:

- The significant capabilities of AI and the resultant need to examine the way students are assessed, and how the University can demonstrate that it is robustly assuring student learning.
- In 2024, the University's standardised task sheet introduced information about the different levels of AI use, which was adapted from a scale developed by Perkins at al.
- That information has been iteratively updated to ensure that the University is mitigating against the unauthorised use of AI and integrating AI ethically where appropriate.
- In the context of standardised curriculum review cycles, this has meant that course specifications are not able to be immediately updated, so updating the assessment tasks and articulating information in the assessment task sheets has been used a key strategy.
- A summary of the Assessment Heatmap Project, which involved reviewing just over 4,700 assessments across the University to make determinations around where there were higher levels of risk of unauthorised use of AI was provided to Board.
- Board was also advised about discussions now underway regarding how the University is assuring across all programs, that it is graduating students who have the relevant knowledge, competency, and skills. The Programmatic Approaches to Assessment Working Party has been convened jointly by Learning and Teaching Futures and Academic Affairs to progress this work.

Given the desire for Board members to continue discussion of this topic, it was agreed that this strategic discussion should be continued at the next meeting.

ACTION: Governance Officer (Academic Board)

15. Other Business

No other business was discussed.

16. Next Meeting

The next Academic Board meeting will be held at 1.00pm, Tuesday 11 November 2025, Council Chamber, Toowoomba Campus.

17. Close

The meeting closed at 4:02pm.